

Please paste a recent photograph of yourself.



CONFIDENTIAL

EXTERNAL VACANCY APPLICATION FORM

General Information and instructions to candidates:

- 1. Answer each item completely and accurately. Incomplete answers on this application may disqualify you or may cause delays. False answers may lead to rejection or dismissal.
- 2. This form may be typed or handwritten in CAPITAL LETTERS only. Please attach additional sheets if required. CVs are required along with this form but are not a substitute for completing the form.
- 3. Application should accompany curriculum vitae and motivation letter, telling us why you want to join Air Mauritius.
- 4. Do not leave any item blank. If it is not applicable to you, please indicate "NA".
- 5. Copies of your birth and educational certificates should be attached to the application form.
- 6. No telephone call pertaining to this selection process will be entertained and Canvassing in any form will lead to disqualification from the selection process.

POST APPLIED FOR: _____

JOB REFERENCE: _____

PERSONAL DETAILS

SURNAME (in full) : _____

OTHER NAMES (in full): _____

ADDRESS FOR CORRESPONDENCE:

CURRENT ADDRESS:

PHONE Nos: Home _____ Office _____ Mobile _____
(Include full code)

EMAIL ADDRESS: _____

SEX : Male Female

MARITAL STATUS: Married Single Other (please specify) _____

DATE OF BIRTH: (dd-mm-yyyy): _____ NATIONALITY: _____

NATIONAL IDENTITY NO (Mauritian Nationals): _____

LANGUAGES (Written): _____

LANGUAGES (Spoken): _____

EDUCATIONAL DETAILS:

SECONDARY QUALIFICATIONS

Examining Body: _____

Name and address of college/school: _____

Certificate obtained: SC GCE (O) Other (Please specify) _____

If other, are you submitting equivalence certificate along with this application

Month/Year of Examination: _____ Overall Results: _____

SUBJECTS TAKEN	GRADES	SUBJECTS TAKEN	GRADES

HIGHER SECONDARY QUALIFICATIONS

Examining Body: _____

Name and address of college/school: _____

Certificate obtained: HSC GCE (A) Other (Please specify) _____

If other, are you submitting equivalence certificate along with the application

Month/Year of Examination: _____ Overall Results: _____

MAIN SUBJECTS	GRADES	SUBSIDIARY SUBJECTS	GRADES

TERTIARY/PROFESSIONAL QUALIFICATIONS (please use additional sheet(s) if necessary)

NAME OF QUALIFICATION	RESULT	NAME OF INSTITUTION & ADDRESS	YEAR

OTHER QUALIFICATIONS (e.g. certification) (please use additional sheet(s) if necessary)

NAME OF QUALIFICATION	RESULT	NAME OF INSTITUTION & ADDRESS	YEAR

EMPLOYMENT HISTORY (please use additional sheet(s) if necessary)

CURRENT/MOST RECENT EMPLOYMENT		
Job Title:	Salary:	
Employer's Name	Additional Benefits:	
Address:	From: (dd-mm-yyyy)	To: (dd-mm-yyyy)
Reason for Leaving:		
Period of Notice:		
Major responsibilities, duties and any significant contributions:		
If applicable, draw a brief chart to indicate your position in the company:		

PREVIOUS EMPLOYMENT HISTORY		
Job Title:	Salary:	
Employer's Name	Additional Benefits:	
Address:	From: (dd-mm-yyyy):	To: (dd-mm-yyyy):
Reason for Leaving:		

PREVIOUS EMPLOYMENT HISTORY		
Job Title:	Salary:	
Employer's Name	Additional Benefits:	
Address:	From: (dd-mm-yyyy):	To: (dd-mm-yyyy):
Reason for Leaving:		

ADDITIONAL INFORMATION:

(1) Do you have any relative working at Air Mauritius? If yes, please specify.

Name	Department	Relationship

(2) Have you worked for Air Mauritius in the past? If yes, please specify.

From (dd-mm-yyyy)	To (dd-mm-yyyy)	Position held

(3) Have you been through the selection process at Air Mauritius in the past? If yes, please specify.

(4) Skills (please use additional sheet(s) if necessary).

Skill Name ("C++" for a software developer; "PowerPoint" for a sales position)	Last Used	Years of Experience	Skill Level (Advanced/Intermediate/Beginner)

(5) To be filled by Cabin Crew applicants only, please specify:-

Height cms

Weight kg

Swimming abilities:- Y N

(6) If selected, when would you be available to start employment? : _____

(7) Give an indication of the level of salary you would expect from the company: _____

(8) If shortlisted when will you be able to attend interviews? _____

To the best of my knowledge, the facts set forth in my application for employment are true and complete. I understand that if considered for employment, any false statement may result in my failure to receive an offer or if I am hired, my termination of employment.

Date: _____ **Signature of applicant:** _____

Thank you for completing this form. Due to the volume of applications we receive, only shortlisted applicants will be contacted.

Please return your completed application form (on or before the closing date specified in the advertisement) to:

Human Resource Department
Recruitment and Selection Section
Air Mauritius Center, 16th Floor
Port Louis
Mauritius.